

Lissett & Ulrome Parish Council

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL RETURN

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2017

Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)

NOTES	NOTICE
<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>	<p>1. Date of announcement <u>11 June 2017</u> (a)</p> <p>2. Each year the smaller authority's Annual Return needs to be reviewed by an external auditor appointed by the Audit Commission. The unaudited Annual Return has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested For the year ended 31 March 2017 these documents will be available on reasonable notice by application to:</p> <p><u>TRACEY TOPPUS, CLERK</u> <u>ST LIVES EDENHARD EST, HOENSTRA, LISSETT</u> <u>LISSETT@HOENSTRA-PC@COUNCIL.COT</u></p> <p>commencing on (c) <u>12 June 17</u></p> <p>and ending on (d) <u>21 July 17</u></p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none"> • The opportunity to question the appointed auditor about the accounting records; and • The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's Annual Return is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p>PKF Littlejohn LLP Ref: SBA 2nd Floor 1 Westferry Circus Canary Wharf London E14 4HD (sba@pkf-littlejohn.com)</p> <p>5. This announcement is made by (e) <u>TRACEY TOPPUS</u> <u>CLERK</u></p>



Section 1 – Annual governance statement 2016/17

We acknowledge as the members of:

Enter name of smaller authority here: **LISSETT + ULRINE PRAIRIE COUNCIL**

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2017, that:

	Agreed		Yes	No	NA	
	Yes	No				
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓					
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓					
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	✓					
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓					
5. We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓					
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓					
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓					
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	✓					
9. (For local councils only) Trust funds including charitable, discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.			✓			

This annual governance statement is approved by this smaller authority on:

07/06/2017

Signed by Chair at meeting where approval is given:

[Signature]

and recorded as minute reference:

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Clerk:

[Signature]

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 – Accounting statements 2016/17 for

LISSETT + URCOME PRESTON COUNCIL

Enter name of smaller authority here:

Notes and guidance	Year ending	
	31 March 2016	31 March 2017
Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.	£	£
1. Balances brought forward	11,278	12,049
2. (+) Precept or Rates and Levies	4,220	4,082
3. (+) Total other receipts	2,720	3,028
4. (-) Staff costs	2,984	2,488
5. (-) Loan interest/capital repayments	0	0
6. (-) All other payments	3,185	2,147
7. (-) Balances carried forward	12,049	14,442
8. Total value of cash and short term investments	12,049	14,442
9. Total fixed assets plus long term investments and assets	8,989	8,989
10. Total borrowings	0	0
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)		
The Council acts as sole trustee for and is responsible for managing Trust funds or assets.	Yes	No
N.B. The figures in the accounting statements above do not include any Trust transactions.		

I confirm that these accounting statements were approved by this smaller authority on:

07/06/2017

and recorded as minute reference:

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Signed by Chair at meeting where approval is given:



I certify that for the year ended 31 March 2017 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be.

Signed by Responsible Financial Officer:



Date 07/06/2017