

LISSETT & ULROME PARISH COUNCIL

Minutes of Parish Council Meeting of 15th June 2016 At 7.30 pm, Rickaby Hall, Ulrome

Present: Councillors G Daly (in the Chair), A Bailey and R Watson
Libby Woodhouse, PCSO Steve Sharp, ERYC Ward Councillor J Evison and Councillor J Owen
Clerk, Tracey Topliss recorded the Minutes.

1. Public Participation (15 minutes):

Ward Councillor Jane Evison and Jonathan Owen discussed and reported on the following:

- Fracking – motion going to East Riding of Yorkshire Council on Wednesday.
- Coastal Communities – Report due at anytime
- Rural Partnership – 16 June,, Bishop Burton College

2. To receive apologies for absence:

There were no apologies for absence.

3. Declaration of Interests:

- (a) To record declarations of interest by any member of the council in respect of this agenda. Members declaring interests should identify the agenda item and type and nature of interest being declared.

Councillor Watson declared an interest in the grass cutting at the Churchyards in so far as her husband is undertaking the work for the Parish Council. Councillor Watson did not take part in any discussion.

- (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

There were no dispensations.

4. To approve Minutes:

- (a) **Annual Parish Council Meeting 18th May 2016 (attached):**
(b) **Parish Council Meeting 18th May 2016 (attached)**

Resolved: that the Minutes of both meetings are approved and signed as a true and correct record.

5. To note this is the current Clerk (Libby Woodhouse's) last meeting and to welcome new Clerk Tracey Topliss:

Libby Woodhouse was thanked for all her work and the new clerk was welcomed.

6. To receive the following reports: To receive the following reports:

- (a) PCSO Visit – a list of meeting dates was sent to PCSO Alan Roberts and he has responded to say that he is available to attend meetings on 19th October or 23rd November. PCSO Steve Roberts was present at today's meeting
- (b) Ulrome Pond – Councillor Bailey is to arrange to meet the Yorkshire Wildlife Trust Officer for advice. Councillor Bailey to contact Yorkshire Wildlife Trust.
- (c) North Wolds Lions grant – Lion Keith Harris left a message to say that the grant of £200 to Lissett and £200 to Ulrome has been confirmed and will be sent to the Council in June. He says please go ahead with ordering the notice boards for Lissett and Ulrome. Picture to be sent to the lions.
- (d) Notice Boards - The new notice board for Lissett has been confirmed and should have been delivered. Noticeboard has been delivered and will be erected. The invoice has been paid.
- (e) Grass cutting Churchyards – ongoing for Lissett (Ulrome has been completed). Ongoing
- (f) Electoral register – a request was received from a member of the public to have a copy of the Electoral Register. Advice from ERYC stated that it is illegal for the Parish Council to provide a copy. The member of the public was referred to an Officer at ERYC.
- (g) Parish Council Meetings – advice from ERNLLCA states that meetings can be held at any time but Alan Barker does not know of any Parish Councils which hold their meetings during the day. Agreed that change of time would be changed on a trial basis from September 2016.
- (h) Resignation – a letter of thanks was sent to Pat Wilson to thank her for her work for the Parish Council.
- (i) External Audit – the Annual Return has been sent off and the appropriate papers placed on the website and

notice of audit in the notice boards.

(j) The pensions response is still outstanding – to be completed by the Chairman and new Clerk.

7. To co-opt any interested persons to the Parish Council:

None present.

8. To note that the Clerk was able to book this meeting of 15th June only with Rickaby Hall and that subsequent meeting dates agreed by the Parish Council were not booked due to the resignation of the booking secretaries for the Hall. The rest of the dates will need to be booked.

Noted. The new Clerk will contact Rickaby Hall to try and book future meeting dates.

9. To comment on the East Riding and Hull Joint Minerals Local Plan Revised Preferred Approached Consultation – closing date for response is 11th July 2016 (emailed to Councillors on 27th May 2016):

No comments.

10. To comment on the ERYC Libraries Consultation – closing date for response is 3rd August 2016 (emailed to Councillors on 27th May 2016):

The Clerk will complete the online consultation on behalf of the Council, expressing their concern over the cuts in service, in particular the mobile library service.

11. To approve the planting scheme:

A landscape gardener has been contacted regarding planting. A quote will be obtained for screening of the pumping station, planting and planted tubs.

12. To consider the 2016-2018 National Salary Award sent from ERNLCCA (emailed to Councillors on 30th May 2016)

Noted and approved.

13. To consider the Coastal Communities Fund (emailed to Councillors on 27th May 2016)

Noted. Agreed not to pursue.

14. To note/deal with that has been sent to the Council: The Council note the following
17-05-16 ERYC, Overview & Scrutiny Work Programmes 2016 – notification of work programmes (emailed to Cllrs on 27th May 2016). The Clerk will see if any of the topics the Council put forward have been included.

31-05-16 ERNLLCA, Transparency Code Funding (emailed to Cllrs on 3/6/16). The Clerk will see if there are funds the Council can apply for in relation to the setting up of the website.

May 2016 ERNLLCA Newsletter (emailed 27th May 2016). Noted

15. To Receive Meeting Feedback:

2nd June 2016 – Village Taskforce Walkabout: Councillor Daly and Bailey had completed this and raised a number of issue with ERYC including hedge cutting, potholes, benches etc. The Chair asked the Clerk to contact ERYC regarding traffic calming measures and children playing signs for the parish.

9th June 2016 – ERYC Planning Liaison Meeting: Councillor Bailey attended. Issue regarding fracking was raised and discussed.

10th June 2016 – ERYC Flood Liaison Group: No feedback available.

16. To consider planning applications:

To note that the National Grid will be given the opportunity to re-apply for planning permission for the carbon capture pipeline. Noted

Approval of application

16/01015 – Erection of two storey extension to rear, conversion of existing garage to additional living accommodation and installation of 3 no roof lights to side at Mount Farm, Main Street, Lissett. Noted

17. Finance

(a) To approve Councillor Expenses:

There were none.

(b) To approve payment of accounts:

30/05/16	Chq 100019	Notice-It Ltd	£678.00	Notice Board for Lissett
30/05/16	Chq 471	SLCC	£70.00	Clerk's Subscription to SLCC

To approve the Clerk's wages to end of May/June.

Resolved: to pay the accounts above and approve the Clerk's wages for May/June.

(c) To note bank balances:

Business a/c	£11,814.94
Misc a/c	£2,507.66
Petty cash	£111.68

The Council noted the above balances.

(c) To note:

- Petty Cash Reconciliation (attached)
- Bank Reconciliation (attached)
- Cash Book and Budget Monitor (attached)

The Council noted the above.

18. Date and time of next meeting:

The next meeting will be 27th July 2016, 7.00pm.

Meeting closed at 8.20 pm.

Signed Date
Chairman