

LISSETT & ULROME PARISH COUNCIL

Minutes of Parish Council Meeting of 28th October 2015 At 7 pm, Rickaby Hall, Ulrome

Present: Councillors G Daly (in the Chair), A Bailey, P Wilson and K Riddle.
Clerk, Libby Woodhouse, recorded the Minutes.
One member of the public
ERYC Ward Councillors J Evison and J Owen.

Public Participation (15 minutes) at 6.45 pm.

Mr Woodcock – spoke on the planning application reference 15/02878 – erection of a detached replacement dwelling and explained some of the issues surrounding the proposals.

Cllr J Evison

- Explained the Coastal Communities Fund and that the Parish Council may be interested in inviting the ERYC Officer dealing with it to the next meeting. Perhaps with a view to money being available for metal steps to the beach. The Clerk will arrange it and let Mr Woodcock know too.
- Explained that there were projectors available to Parish Councils to help with viewing planning applications at meetings as a result of a bid by ERYC to the Local Grant Fund. The Clerk will contact the relevant Officer.

1. To receive apologies for absence:

Apologies were received from Councillor R Watson.

2. Declaration of Interests:

- (a) To record declarations of interest by any member of the council in respect of this agenda. Members declaring interests should identify the agenda item and type and nature of interest being declared.

Councillor Wilson declared an interest in agenda item 18(b), planning application at Yew Tree Cottage, Main Street, Lissett as this is next door to her.

Councillor Riddle declared an interest in agenda item 5 as the Chairman of the Rickaby Hall Committee.

- (b) To note dispensations given to a member of the council in respect of the agenda items listed below.

There were no dispensations.

3. To approve Minutes of Parish Council Meeting of 2nd September 2015:

Resolved: That the Minutes of this Meeting are approved and signed as a true and correct record.

It was agreed to alter the order of the agenda as the member of public and Ward Councillors were present.

4. Planning application 15/02878 – Erection of a detached replacement dwelling At land east of Top View, Main Street, Ulrome For Mrs Jane Woodcock Application Type: Full Planning Permission

Resolved: That the Council has no objections to this application.

5. To note that there has not been any further communication from Sustrans regarding the Cycle Track Study:

Resolved: to send a letter to Rupert Douglas, Sustrans, with a copy to Ward Councillor Evison and the

LWFT Panel expressing deep concern that the Council had done what it could but Sustrans had badly let the Council down. The agreed date for the Final Report was 31st August 2015 which was two months ago. The Council was deeply concerned about the grant money.

Mr Woodcock and the Ward Councillors left the meeting.

6. To receive the following reports:

- (a) Forewind – after last meeting, Mr Guyton circulated some further points and also a Code of Construction Practice which was emailed to Councillors on 8/9/15.
- (b) Owl boxes – can be purchased under s137 Local Government Act 1972. Cllr Wilson sourced them.

Resolved: under s137 Local Government Act 1972 that the Council will purchase 2 boxes for Lissett and 2 for Ulrome at a cost of £300 (inc delivery, no VAT). The Clerk will send a cheque to the Barn Owl Centre and arrange delivery.

(c) Parish Website:

- Funding details are available from ERNLLCA and will be negotiated with them for the laptop.
 - Domain name is still being researched – Cllr Riddle provided details of the previous name.
- (d) Purchase of laptop, projector is complete and screen and copier/scanner is ongoing.
 - (e) Request to cutback brambles A165 by Community Payback – to be completed 8th and 9th October.
 - (f) Clifford Watts – letter of thanks was sent re their consideration of heavy Lorries through Lissett.
 - (g) Laminated Dog Signs – are not available unless targeted patrols are being conducted by ERYC – response emailed to Councillors on 18/9/15 – Councillors will make up their own signs.

7. To approve the future rate of payment for use of Rickaby Hall following an email from the Committee stating “any meeting booked for 2 hours that lasts up to 2 hours 20 mins to be charged as 2 hours (heating to be turned off after 2 hours), however any meeting that lasts longer than 2 hours 20 mins to be charged for the additional time, eg 3 hours” £6 per hour:

Councillor Riddle declared an interest.

Resolved: that the Council agreed to the Hall’s charges of £6 per hour but meetings booked for two hours for example that last over two and half hours to be charged at three hours.

8. To consider “beware of horses” signs for the village as there is a national campaign and a lack of sensible driving locally – Councillor K Riddle:

Resolved: That Councillor Riddle write to Dave England, ERYC Highways, with concern about traffic and horses in Ulrome and request that “Beware of Horses” signs are placed at each end of the village.

9. To consider that ERYC has given notice of ceasing to send paper plans from 27th June 2016 (see email circulated to Councillors on 28th September 2015):

The Council noted these arrangements.

10. To respond to the ERNLLCA Membership Questionnaire on its Governance Structure (see email circulated to Councillors on 2nd October 2015):

Resolved: Following discussion that the Clerk will respond on behalf of the Council.

11. To consider the External Auditor Report for the year to 31st March 2015 and Notice of Conclusion of Audit (attached):

The Council considered the External Audit. Notices of Conclusion of Audit will be placed on the Notice Boards.

12. To consider bulbs for Community Payback to plant at the junction of the A165 and Fisher Lane

The Council agreed it was too late for bulbs this year. Karen will be asked to order and plant shrubs and submit an invoice for the Council for the Planting Scheme grant.

13. To approve the attached Community Emergency Plan and Severe Weather Appendix:

Resolved: That the Council approves the Community Emergency Plan and Severe Weather Appendix October 2015.

14. To amend and adopt the attached Standing Orders (these are the latest version from ERNLLCA):

Resolved: that these Standing Orders are adopted by Lissett and Ulrome Parish Council.

15. To amend and adopt the attached Financial Regulations (the latest version from ERNLLCA):

Resolved: that these Financial Regulations are adopted by Lissett and Ulrome Parish Council.

16. To consider the requirements of the Transparency Code for Smaller Authorities (attached):

ERYC had circulated a letter. It was noted that the Council is working to comply with it.

17. To note/deal correspondence: Correspondence was noted.

- (a) ERNLLCA – Being a good councillor training (emailed to Cllrs on 21/10/15)
- (b) 19th Oct 2015 – AJ First Aid Trainers – first aid trainers wishing to find a venue for their courses.
- (c) ERYC, Libraries Consultation, 29th Sept-21st Dec, eastriding.gov.uk/libraryconsultation.
- (d) October 2015 – East Riding Parish News (emailed to Cllrs /10/15)
- (e) September 2015 – ERNLLCA Newsletter (emailed to Cllrs 2/10/15)
- (f) September 2015 – ERNLLCA Conference -23rd October 2015 (emailed to Cllrs on 2/10/15)
- (g) 28th Sept 2015 – Natural England, England Coastal Path (emailed to Cllrs 2/10/15)
- (h) 25th Sept 2015 – ERYC, Recycle Bank Removals (emailed to Cllrs 25/9/15)
- (i) 24th Sept 2015 – ERYC, Budget Priorities Consultation 2016/17 – Thursday 26th November 9.30 am – 12.30 pm at East Riding Leisure Beverley (emailed to Cllrs 25/9/15, response by 2/10/15)
- (j) 14th Sept 2015 – Village Hall Events (advertising) (emailed to Cllrs 18/9/15)
- (k) 9th Sept 2015 – ERYC, Notice of Temporary Prohibition of Traffic – part of Southfield Lane, Ulrome (emailed to Cllrs on 9/9/2015 and put on Notice Boards)
- (l) 7th Sept 2015 – ERYC, Joint Local Access Forum Agenda (emailed to Cllrs 8/9/15)
- (m) 4th Sept 2015 – East Riding Parish News (emailed to Cllrs on 4/9/15)

18. To Receive Meeting Feedback:

(a) ERYC Public Transport Event – 6th October 2015 – Cllr Bailey:

Cllr Bailey reported on a Public Transport toolkit to collect information on what the community requires. Copies of the questionnaire will be placed in a wallet on the Notice Boards for members of the public to complete and return.

(b) ERNLLCA – Transparency Code Briefing – 6th October 2015 – Clerk, Libby Woodhouse

The Clerk had attend this briefing regarding the transparency code, websites and funding.

(c) Any other meeting feedback:

Councillor Bailey sought approval from the Council to submit the funding objection letter written earlier in the year to the LWFT panel meeting on 12th November 2015.

**19. Planning application 15/03118 - Erection of conservatory and porch to rear Yew Tree Cottage, Main Street, Lissett
For Mr & Mrs Evans
Application Type: Full Planning Permission**

Councillor Wilson declared an interest

Resolved: that the Council has no objections to this application.

20. Finance**(a) To approve Councillor Expenses - none****(b) To approve payment of accounts**

3/10/15 Chq 15 (grants a/c)	Mrs E Woodhouse reimburse for projector	£35.94 (inc £5.00 VAT)
3/10/15 Chq 16 (grants a/c)	Mrs E Woodhouse reimburse for laptop/V scan	£213.00 (inc £35.50 VAT)
3/10/15 Chq 17 (grants a/c)	Mrs E Woodhouse reimburse for Microsoft office	£95.00 (inc £15.83 VAT)
3/10/15 Chq 441 (precept a/c)	PFK Littlejohn, External Audit 2014/2015	£36.00 (inc £6.00 VAT)
To approve Clerk's salary and expenses for September and October 2015		
Received – £236.00 – ERYC, ½ Precept (Council Tax Support Grant element)		

Resolved: to pay the accounts.**(c) To note cashbook and budget monitor (attached).**Bank Balances as at 3rd October 2015:

Precept a/c £10,647.97

Misc account £2,706.12

21. Date and time of next meeting:This will be 2nd December 2015.Signed as a true and correct record ...*G Daly*.....Date...2nd December 2015.....

Councillor G Daly, Chairman.