

## LISSETT & ULROME PARISH COUNCIL

### Minutes of Parish Council Meeting of 2<sup>nd</sup> September 2015 At 7 pm, Rickaby Hall, Ulrome

**Present:** Councillors G Daly (in the Chair), R Watson, P Wilson and K Riddle.  
Clerk, Libby Woodhouse, recorded the Minutes.

**Public Participation (15 minutes) at 6.45 pm** – no members of the public were in attendance.

**1. To receive apologies for absence:**

There were no apologies for absence.

**2. Declaration of Interests:**

- (a) To record declarations of interest by any member of the council in respect of this agenda. Members declaring interests should identify the agenda item and type and nature of interest being declared.
- (b) To note dispensations given to a member of the council in respect of the agenda items listed below.

There were no declarations of interest and no dispensations.

**3. To meet with Representatives from Forewind – to receive an update and ask questions:**

The Chairman welcomed Andrew Guyton from Forewind. Mr Guyton updated the Council and answered questions. The main points were:

- The project was given the go ahead 14 months ago. The two contractors (who will be appointed in October) will have to start onshore within 5 years from February 2015. There are two contractors as there are two schemes (two offshore windfarms which will come ashore at the same point at Ulrome) and will run side by side however not necessarily at the same time. This means there is a potential for there to be two separate onshore digs. Each of the sections may take three months and the whole project may take three years (for both projects). This would depend on the success of the two contractors in bidding for government funding.
- It is likely that there will not be any work for 18 months whilst the contractors get teams and funding together. Under the Development Consent Order each project has to submit a detailed plan to ERYC and have that approved. LUPC may (but not definitely) be consulted on the plan. The plans will detail how the works will be completed. The contractors have to give notice of works to landowners. It would be in the contractors' best interests to engage with the community however and information flow via ERYC Ward Councillors may be necessary.
- It is not planned to dig up Allison Lane as the design is to tunnel underneath – however if there is a problem, it may be that the road is stopped up temporarily with the consent of ERYC. Construction site noise was discussed as was working hours (7am -7 pm Monday to Friday and 7 am – 1 pm Saturday) and heavy construction traffic. There would be a compound at the rear of Allison Lane and issues such as security lighting, fencing, generators, etc were discussed. There should be dust management measures on the roads and the contractors cannot damage the roads without mending them. Works would take place in the summer months. Coastal erosion had been taken into account.
- The Council asked Mr Guyton about an email from himself to Rupert Douglas, Sustrans which stated that he has "every expectation that the proposed works to the Sustrans network can be accommodated and supported". Mr Guyton stated that Forewind maintains the position that either onshore or offshore, it is not appropriate to set financial community benefit. Forewind will mend a cycle path if they damage it or will not disrupt it however he was clear that there would not be any commitment to fund it. There would be a potential for a community support package from the contractors and discussion would be required with them alongside the detailed plan.

The Chairman thanked Mr Guyton for attending and he left the meeting.

**4. To approve Minutes of Parish Council Meetings:**

- (a) **Parish Council Meeting 5<sup>th</sup> August 2015:**
- (b) **Parish Council Meeting 13<sup>th</sup> August 2015 – Cycle Study:**

**RESOLVED:** That the Minutes of these meetings are approved and signed as a true and correct record

## 5. To receive the following reports:

- (a) Parish Website:
  - Funding details are still awaited.
  - The Clerk is updating the ERYC hosted website. Domain name is still being researched – Councillor Riddle will look for the details.
- (b) East Riding Local Grant Fund – payment for shed – the grant is still dependent on the Severe Weather Appendix.
- (c) The Annual Return has been submitted to the External Auditors PFK Littlejohn – no response yet.
- (d) Purchase of laptop, projector and screen is ongoing.

**RESOLVED:** the Clerk will purchase the projector for £35.94 including VAT & p&p and purchase a laptop when a suitable one is found.

- (e) Request to cutback brambles A165 by Community Payback – out of office until 25<sup>th</sup> August – no response yet – the Clerk will chase this up.
- (f) Clifford Watts – letter was sent regarding heavy Lorries through Lissett – the Clerk will write to thank Clifford Watts for their consideration as residents in Lissett had responded that this was better.
- (g) Travellers – grass verge Lissett – reported to ERYC by Cllr Wilson.
- (h) Japanese knotweed – reported to ERYC by Cllr Bailey.
- (i) Barclay's Bank – letter received that new Signatory arrangements are in place.
- (j) Rickaby Hall – no further communication has been received with regard to the Parish Council taking on responsibility for the Hall.
- (k) Dog Control:
  - Laminated Dog Signs – response emailed to Cllrs on 11<sup>th</sup> August 2015 – the laminated signs are used as a temporary measure when targeted patrols are being conducted in a specific area – the PC can supply details of areas etc. Free material is available from ERYC or Keep Britain Tidy.
  - ERYC information & Press Release re Dog Fouling Initiative – asking for Volunteers to help create cleaner environment – emailed to Cllrs 24/8/15.
  - Signs for Notice Board agreed at the last meeting have been done. The Clerk will write to the Dog Warden that at the meeting in Bridlington it was promised that the laminated signs would be given to the Council if they asked for them.

## 6. To consider payment to Rickaby Hall for meetings and storage of the filing cabinet:

Councillor Riddle declared a non-pecuniary interest in that she is the representative on the Village Hall Committee and the Chairman of that Committee.

Rickaby Hall Committee had sent an invoice for payment for meetings of the Council at the Hall, however the Clerk had had to check the dates and previous invoices paid to the Hall Committee so that the invoice payment was accurate. The Chairman reported that the agreement was for £12/meeting.

**RESOLVED:** that the Council pays £364 to include meeting dates at the Hall from 27<sup>th</sup> May 2014 to 13<sup>th</sup> August 2015 and £20 for storage of the filing cabinet for 2014 and £20 for 2015.

## 7. To update regarding the Cycle Track Study response to Sustrans – the Council's response to the August 2015 draft was submitted to Rupert on 24<sup>th</sup> August 2015 as agreed at the meeting of 13<sup>th</sup> August:

Rupert Douglas had sent the Draft Study to consultees and some response had been received. There was no further update at this stage.

## 8. To re-approve Community Emergency Plan and Severe Weather Appendix following amendments (emailed to Cllrs on 24<sup>th</sup> August 2015):

**RESOLVED:** that the Community Plans including the Severe Weather Appendix for Lissett and Ulrome were approved.

## 9. To consider purchasing owl boxes – Councillor P Wilson:

**RESOLVED:** that in accordance with its powers under section 137 and 139 of the Local Government Act 1972, the Council should incur the following expenditure which, in the opinion of the Council, is in the interest of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure: three owl boxes for each village (cost £63-£160 each). Councillor Wilson will source and purchase them.

**10. To note/deal correspondence:**

- (a) ERNLLCA AGM will be Thursday 17<sup>th</sup> September 2015 at 7 pm at Waters Edge Visitors Centre, Barton – details emailed to Cllrs on 24/8/15 – no-one wished to attend.
- (b) ERYC – planning training event at Hornsea Town Hall, 2 pm on 11<sup>th</sup> September 2015 – emailed to Cllrs 24/8/15.
- (c) ERNLLCA Newsletter (August) – emailed to Cllrs on 17/8/15.
- (d) ERNLLCA Good Councillors Course in three parts – request for any further interest – emailed to Cllrs 11/8/15.
- (e) East Riding Parish News (August) – emailed to Cllrs 8/8/15.

**11. To Receive Meeting Feedback:**

There was no feedback.

**12. To consider any planning applications that may be received:**

There were no planning applications.

**13. Finance**

- (a) To approve Councillor Expenses – none.**
- (b) To approve payment of accounts**

To approve Clerk's salary and expenses for August 2015

**RESOLVED:** that the Clerk's salary and expenses are approved.

VAT refund received - £716.45.

Bank Balances:

Misc Account - £3,050.06

Precept A/c - £11,266.87

**14. Date and time of next meeting:**

Wednesday 14<sup>th</sup> October 2015.

Signed as a true and correct record .....*G Daly*..... Date...28<sup>th</sup> October 2015.....  
Councillor G Daly, Chairman.