

LISSETT & ULROME PARISH COUNCIL

Minutes of Parish Council Meeting of 17th February 2016 At 7 pm, Rickaby Hall, Ulrome

Present: Councillors G Daly (in the Chair), A Bailey, P Wilson, R Watson and K Riddle.
Clerk, Libby Woodhouse recorded the Minutes.

1. Public Participation (15 minutes): There were no members of the public present.

2. To receive apologies for absence:

Apologies had been received from ERYC Ward Councillors J Evison and J Owen.

3. Declaration of Interests:

(a) To record declarations of interest by any member of the council in respect of this agenda. Members declaring interests should identify the agenda item and type and nature of interest being declared.

Councillor Watson declared an interest in Agenda Item 10 in so far as her husband will help with the work to the Churchyards.

Councillor Riddle declared an interest in Agenda Item 14(b) as she is the Chairman of the Rickaby Hall Committee.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

There were none.

4. To approve Minutes of Parish Council Meetings:

(a) 13th January 2016:

(b) 20th January 2016:

(c) 2nd February 2016:

Resolved: That the Minutes of these meetings are approved and signed as a true and correct record.

5. To receive the following reports:

(a) A domain name has been purchased which is www.lissettandulromepc.co.uk and the website has been made public. The Clerk will check with ERYC whether advertisement space for businesses can be sold.

(b) The Internal Audit for 2015-2016 has been booked. The Clerk/Council is working through the list of documents that will be required to be submitted (eg, Risk Assessment and Asset Register).

(c) ERYC notified that they have received the precept request for 2016/2017 for £4,000. This means a Band D will be £42.60, a reduction of £5.69 (11.8%) on 2015/2016.

(d) Pensions response is still outstanding. The Chairman and Clerk will make arrangements to complete this.

6. To fill the two vacancies on the Parish Council by co-option:

There had not been any applicants. The Parish Council will consider this again at April's meeting.

7. To update the Council on the Cycle Track Feasibility Study – approved letter was sent to Sustrans on 4th Feb 16:

There had not been any response from Sustrans yet. The Clerk will inform ERYC that this is ongoing.

8. To update the Council on the Planting Scheme:

Resolved: That the Clerk apply for funding to the LCWFF for the remaining £1,125 to complete the project and that Councillor Bailey will get prices for 2 octagonal 2 ft high tubs for Lissett and 1 x 3 ft high tub for Ulrome.

9. To consider purchasing a new Notice Board for Lissett:

The Clerk had three prices.

Resolved: to purchase a new Notice Board for Lissett in the sum of £455 plus VAT and in addition a header board and sign writing.

10. To assist with maintenance at Lissett and Ulrome Churchyards (s214(6) Local Govt Act 1972):

Councillor Watson had declared an interest and did not take part in discussion and did not vote. Following correspondence with the Lissett Village Association, Mr Evans had confirmed that help for the two volunteers who maintain the Lissett Churchyard would be welcomed. Councillor Bailey will contact the relevant person regarding the same for Ulrome Churchyard.

Resolved: Mr John Watson will undertake 5 hours work at £10 per hour at Lissett Churchyard and liaise with the Lissett Village Association Volunteers and 5 hours work at £10 per hour at Ulrome Churchyard.

11. To consider a request for a donation to HART transport (s106A Transport Act 1985 - Local Govt & Rating Act 1997):

Resolved: that a donation of £50 is given to HART Transport.

12. To approve the attached Risk Assessment Schedule:

Resolved: that the Risk Assessment Schedule is approved and signed by the Chairman.

13. To approve the attached Asset Register:

Further amendments were discussed and the Asset Register will be approved at the next meeting.

14. (a) To consider Her Majesty's 90th Birthday Beacon celebration (emailed to Cllrs 6/2/16):

Resolved: that the Council did not have the facilities or funding for a beacon. The Clerk will write to the Rickaby Hall Committee to ask if they would like a joint venture to celebrate the Queen's 90th birthday by way of an afternoon tea on or around 21st April 2016 at Rickaby Hall for the residents of Lissett and Ulrome. Funding could be from the LWFT 2016.

Councillor Riddle had declared an interest.

(b) To consider the Clean Up for the Queen: Community Litter Pick Campaign (emailed to Cllrs 10/2/16):

The Council is interested in the Clean Up on 4th, 5th and 6th March. The Clerk will ask for equipment, sacks and arrange for removal of rubbish.

15. To consider attending the ERNLLCA "Advanced Chairmanship" course (3 parts, £15 per attendee for each part) – emailed to Cllrs on 6th February 2016.

No-one will attend on this occasion.

16. To note/deal with correspondence that has been sent to the Council – emailed to Councillors: Noted.

- Emailed 6/2/16 – ERYC, next Flood Liaison Group is 10th June 2016 at 10 am at County Hall.
- Emailed 6/2/16 – ERYC, East Riding Local Plan – Allocations Document Additional Modification (Jan 2016)
- Emailed 6/2/16 – ERYC, East Riding Local Plan – Strategy Document Inspector's Report & Main Modifications
- Emailed 6/2/16 – ERNLLCA, January 2016 Newsletter
- Emailed 6/2/16 – Smaller Authorities Audit Appointments Ltd – advice requested from ERNLLCA
- Emailed 6/2/16 – SBA Team, PFK Littlejohn – re Audit 2015-2016.
- Emailed 6/2/16 – ERYC, Parish News February 2016.

17. To Receive Meeting Feedback:

- (a) ERYC Rural Strategy Consultation – 14th January 2016. The Chairman and Councillor Riddle had set off to attend however had turned back due to snow.
- (b) Lissett Community Wind Farm Fund is open for applications. The Council will consider applying for funding for Village Signs at the next meeting and the Clerk will obtain prices.

18. To consider any planning applications that may be received:

- (a) To note approval of the following planning application: Noted
15/03867 - Change of use of grassed area to provide 28 static caravan pitches – relocation (roll-back) of 28 caravan pitches from Beachbank Caravan Park due to continuing erosion, Top View Caravan Park, Ulrome (subject to conditions, emailed to Cllrs 6/2/16)

19. Finance

- (a) **To approve Councillor Expenses:** There were none

(b) To approve payment of accounts

6/2/16	Chq 18 Misc a/c	£25.90 inc VAT	Mrs E Woodhouse, reimburse purchase of website domain name from Easily (5 year registration)
17/2/16	Chq 456 Bus a/c	£50	Donation to HART Transport
17/2/16	Chq 457 Bus a/c	£505.44	Transfer to Misc a/c – ERYC Local Grant Fund-Shed

Clerk's wages (February)

Resolved: to pay the accounts and transfers and that the Chairman/Vice Chairman will check the Clerk's wages at the end of February and then pay it.

(c) To note bank balances (see attached cashbook): Noted.

Business a/c	£9,879.81
Misc a/c	£2,706.12

20. Date and time of next meeting:

The next meeting will be 30th March 2016, 7 pm.

Meeting finished at 8.20 pm.

Signed*G Daly*..... Date..... 30th March 2016
Chairman.