

LISSETT & ULROME PARISH COUNCIL

Minutes of Parish Council Meeting of 27th April 2016 At 7 pm, Rickaby Hall, Ulrome

Present: Councillors G Daly (in the Chair), A Bailey, P Wilson, R Watson.
Clerk, Libby Woodhouse recorded the Minutes.

1. Public Participation (15 minutes): There was no members of the public present.

2. To receive apologies for absence:

Apologies of absence were received from Councillor K Riddle.

3. Declaration of Interests:

(a) To record declarations of interest by any member of the council in respect of this agenda. Members declaring interests should identify the agenda item and type and nature of interest being declared.

Councillor P Wilson declared an interest in planning application 16/01015 and did not take part in discussion and did not vote.

(b) To note dispensations given to any member of the council in respect of the agenda items listed below.

4. To approve Minutes of Parish Council Meeting – 30th March 2016:

Resolved: That the Minutes of this Meeting are approved and signed as a true and correct record.

5. To note that the Clerk has given notice of resignation and that the post has been advertised, and to update on the recruitment position.

The Clerk's resignation was noted. As a result of advertisement there had been one applicant. The applicant will be invited for interview on Monday 9th May at 6.30 pm at Rickaby Hall, Ulrome subject to room bookings. Clerk will clarify matters for a new Contract with ERNLLCA.

6. To receive the following reports:

(a) Following a request by Cllr Evison, the ERYC litter picking team will move on to Lissett/Ulrome to complete the section that the Councillors couldn't do when they have finished the Leven by-pass. Work has also been confirmed with the community payback team for litter picking and brambles/hedge cutting at Allison Lane.

(b) Sustrans have sent a credit note for the remaining £2,000 plus VAT with respect to the Cycle Track Study. The Clerk has completed the end of grant forms for the LWFT.

(c) The year-end books are currently with the Internal Auditor and the Clerk has provided responses to queries as requested. The Internal Audit is expected to be completed shortly provided matters arising can be sorted. The External Audit Annual Return has been received and is required to be returned by 13th June 2016 – this is on target to be completed in time and will need approval at the next meeting.

Resolved: The Statement of Reserves was approved for the Internal Audit.

(d) The Clerk contacted PCSO Andrew Milner with regard to problems with youngsters. A response had been received and the Clerk will contact the relevant PCSO and invite to the next meeting

(e) North Wolds Lions grant – the Clerk has responded to the Lions to accept the offer. No further details as yet.

(f) Village Taskforce Walkabout confirmed as 2nd June 2016, 9.45 am.

(g) Grass cutting Churchyards – John had contacted David and Margaret at the Churches.

(h) The pensions response is still outstanding.

7. To note that there are still two vacancies for Councillors and to co-opt if there are any interested persons:

There has not been any interest in the vacancies.

8. Village Pond:

(a) To note email from Ward Cllr Evison (emailed to Cllrs on 8/4/16) regarding funding for the pond:

- 3rd May 2016 – Skipsea – project discussion for Coastal Communities Funding
Councillor Bailey will attend – the Clerk will make the booking.
- 18th May 2016 – Funding Workshop – Valuing the Environment, Revitalising our Communities, Spa Bridlington, 12.30 to 16.30.
The Clerk will contact Cllr Riddle to see if she will attend.

- (b) To receive a report from Cllr Bailey with regard to a meeting with an ERYC Officer on 14th April re the pond:
Councillor Bailey reported that he had met with the ERYC Officer but it had not been productive.

9. To approve an attendee to the Parish Council Planning Liaison Meetings 2016 (emailed to Cllrs on 8/4/16) – Bridlington Town Hall, Thursday 9th June 2016 at 6 pm.

Councillor Bailey may attend but this will be considered at the next meeting.

10. To consider further details and approve a new Notice Board for Lissett:

Resolved: that a Notice Board is purchased in the sum of £656 plus VAT from Notice-It Ltd. A plaque with the Lions wording will also be requested and will be an additional sum.

11. East Riding of Yorkshire Coastal Strategy – Draft Scoping Report: to consider the response from ERYC's Dave Cuthbertson (emailed to Cllrs on 8/4/16):

Cllr Bailey will take this up at the meeting at Skipsea on 3rd May.

12. ERYC Preliminary Draft Community Infrastructure Levy Charging Schedule consultation (emailed to Cllrs 1/4/16) – response by 13th May 2016:

The Council did not wish to respond

13. ERYC Public Spaces Protection Orders 2016 – to consider the Order with respect to Lissett & Ulrome (emailed to Cllrs 1/4/16), respond by 1/5/16:

The Order was noted.

14. To note/deal with correspondence that has been sent to the Council:

21/04/16 – HWRCC had contacted the Council about attending a meeting to talk about the Healthy Homes Project
The Council had put posters on the boards advertising the project but did not wish to become involved.

15. To Receive Meeting Feedback:

Planting Scheme – Councillor Watson will contact the contractor at Barmston who had done their planters and it will be considered at the next meeting.

16. To consider planning applications:

- (a) 16/01015 – Erection of two storey extension to rear, conversion of existing garage to additional living accommodation and installation of 3 no. roof lights to side (re-submission of 15/01267
At Mount Farm, Main Street, Lissett
For Mr & Mrs P Goodwin
Application Type: Full Planning Permission

Resolved: that the Council had no objections to this application.

- (b) To note application withdrawn:
Ref 15/03859 – Erection of service block and change of use of land to allow the existing site to be used for the siting of 27 Camping Pods and retention of 3 existing Camping Pods at SH Energy Ltd, Two Acres, Bridlington Road, Skipsea.
- (c) To note applications granted:
16/00399 and 16/00400 – Alterations and change of use from granary/barn to mixed use as bed and breakfast (Class C1) and Tea Rooms (Class A3) Amended Plans at Manor House, Bugg Lane, Ulrome.

17. Finance

(a) To approve Councillor Expenses:

Resolved: to approve £12.85 in expenses for Councillor Bailey.

(b) To approve payment of accounts:

To approve the Clerk's wages (April)

Resolved: that the Clerk's wages are approved.

(c) To note bank balances Cash Book to 31st March 2016 (attached):

Business a/c	£8,851.15
Misc a/c	£3,185.66
Petty cash	£12.26

Resolved: that the Cash Book and bank balances are noted to 31st March 2016 pending the auditor's report.

Resolved: that the Petty Cash schedule for 2015-2016 is noted and approved and that £120 is withdrawn for Petty Cash in 2016-2017.

It was noted that the precept and Council Tax support grant for 2016-2017 had been received in the sum of £4236.01.

18. Date and time of next meeting:

Annual Meeting of the Council at 7 pm on 18th May 2016
Parish Council Meeting at 7.30 pm on 18th May 2016

Meeting finished at 8.20 pm.

Signed*G Daly*..... **Date**18th May 2016.....
Chairman