

LISSETT & ULROME PARISH COUNCIL

Minutes of Parish Council Meeting of 30th March 2016 At 7 pm, Rickaby Hall, Ulrome

Present: Councillors G Daly (in the Chair), A Bailey, K Riddle, R Watson.
ERYC Ward Councillor J Evison
Clerk, Libby Woodhouse recorded the Minutes.

1. Public Participation (15 minutes):

Ward Councillor Jane Evison – discussed and reported on the following:

- The Sustrans Cycle Track study.
- Security Funding – another bid to extend the scheme for extra residents is underway. Cllr Daly reported two residents in Lissett had been missed out the first time.
- Litter picking between Lissett and Ulrome where Councillors had not completed in the recent litter pick.
- Ulrome Pond – advice will be sort.
- Fracking – a day is being planned at ERYC for Ward Cllrs to attend and learn more. However, 11 licenses had been granted for this area. LUPC Cllrs were extremely concerned.
- Notice boards – advice re contractors will be gained.

2. To receive apologies for absence:

Apologies of absence had been received from Councillor P Wilson and Ward Councillor Jonathan Owen.

3. Declaration of Interests:

- (a) To record declarations of interest by any member of the council in respect of this agenda. Members declaring interests should identify the agenda item and type and nature of interest being declared.
- (b) To note dispensations given to any member of the council in respect of the agenda items listed below.

There were no declarations of interest and no dispensations

4. To approve Minutes of Parish Council Meetings:

- (a) 17th February 2016:
- (b) 3rd March 2016:

Resolved: that the Minutes of these meetings are approved and signed as a true and correct record.

5. To receive the following reports:

- (a) ERYC advised of the sad death of Ward Councillor Margaret Chapman MBE whose funeral took place on 16th March. The vacancy is being advertised.
- (b) Website user ID's have been obtained for Cllrs Daly and Bailey – Councillor Watson will help to put history on.
- (c) "Clean up for the Queen" took place in Lissett and Ulrome on 12th and 13th March by Councillors and volunteers – this had been extremely successful and 37 bags of rubbish had been collected.
- (d) The External Audit Annual Return has been received and is required to be returned by 13th June 2016.
- (e) The pensions response is still outstanding.

6. **To consider the new External Audit Regime:** Further details with regard to the new external audit regime for smaller authorities has been received (emailed to Cllrs on 11th March) and ERNLLCA has sent guidance in the February newsletter. The Smaller Authorities Audit Appointments Ltd will appoint an external auditor for the Council. Should the Council wish to opt out of this it must do so by 31st March and it **MUST** appoint its own external auditor by 31st December 2016 (this process is extremely complicated and will have significant resource implications). In normal circumstances the Council would not need to have contact with the external auditor being a Council of under £25,000 turnover. It would be exempt from external audits being carried out after 1st April 2017 and an exemption certificate would need to be applied for each year (however an external auditor is still required to be appointed in case a member of the public has an issue with the Council's financial management). These external audit arrangements do not change the requirement to have an Internal Audit each year.

Resolved: that LUPC will remain in the scheme.

7. To approve the updated Asset Register (attached):

Resolved: that the Asset Register has been reviewed and approved.

8. **To approve a response to the Sustrans/Rupert Douglas reply regarding the Cycle Study (emailed to Cllrs on 22nd March 2016):**

Resolved: That the Council is disappointed that Sustrans could not offer better, however the Council accepts Sustrans offer to withdraw the last invoice and draw a line under the commission.

9. To note the Village Taskforce Walkabout 2016-2017 will be on 2nd June 2016 (meet Lissett notice board):

The Clerk has responded that Councillors G Daly and A Bailey will attend.

10. To approve the Queen's 90th birthday celebrations in partnership with Rickaby Hall:

Resolved: to let the Rickaby Hall Committee know that due to time constraints the idea has had to be shelved.

11. To accept the North Wolds Lions Club donation of £200 to Lissett and £200 to Ulrome to celebrate the Queen's 90th birthday (emailed to Cllrs on 11th March) and approve how the donations will be spent:

Resolved: to respond and thank the North Wolds Lions for their generous donations and to accept the donations which will be used to purchase two notice boards and assist with the lettering (and commemorative wording can be accommodated).

12. To consider purchasing a new Notice Board for Lissett and for Ulrome – this was deferred for further pricing:

Councillor Evison will make enquiries about contractors and let the Parish Council know.

13. (a) To approve amendments to Financial Regulations (see attached report and new Regulations):

Resolved: that the amendments were reviewed and to approve Financial Regulations.

(b) To approve the Clerk's delegated powers in relation to Financial Regulations:

Resolved: to approve delegated powers in relation to the Clerk in relation to Financial Regulations and that the "Vice Chairman" be added into paragraphs 4.1 and 4.5.

14. Planting Scheme update – prices are required for the application to LWFT:

The Council has £382.10 to spend from the previous grant.

Resolved: to purchase four large half barrel planters at £60 each and plants to the value of the remaining grant (to be undertaken by Karen Binks).

The Clerk will also write to the PCSO with regard to teenagers disrupting the villages to see if they can help.

15. To consider that the Council is allowed to advertise businesses on the website (emailed to Cllrs on 7th March):

Resolved: that the Council will provide links to local businesses on the website but not charge for this.

16. To consider the HWRCC Healthy Homes Project (emailed to Cllrs on 7th March):

The Council will advertise the project by putting the flyers on the Notice Boards.

17. To consider the Connecting Communities Grant Scheme (emailed to Cllrs on 15th March):

The Council did not have any Schemes in mind to consider at this point.

18. To approve the Parish Council insurance for renewal on 1st May 2016 in the sum of £251.85 with Zurich (emailed to Cllrs on 7th March 2016):

Resolved: to approve £251.85 to Zurich for the insurance renewal from 1st May 2016.

19. To consider ERYC's request for information on Brownfield Sites within the Parish (emailed to Cllrs 15th March):

Resolved: to respond that the Council is not aware of any brownfield sites in the parish.

20. To comment on ERYC's Coastal Strategy – Draft Scoping Report (emailed to Cllrs 15th March):

Resolved: to comment that the Parish Council is very concerned about the coastal erosion at Ulrome and that access to the beach is needed urgently.

21. To consider a history notice board by Ulrome pond to promote the villages – Councillor K Riddle:

The Council is awaiting advice regarding the pond prior to looking at a history board.

22. To consider cutting back brambles and hedge at Allison Lane, Ulrome – Councillor K Riddle:

Resolved: to ask Community Payback to litter pick from Lissett to Gransmoor, between Lissett and Ulrome and cut back brambles and hedges of Allison Lane at the Ulrome end. Ward Councillor Evison will also see if ERYC teams can litter pick between Lissett and Ulrome on Allison Lane.

23. To request ERYC Housing Department to clear rubbish from Council house gardens in Ulrome – Councillor Alan Bailey:

Resolved: that the Parish Council does not have the power to get involved however individuals can report any problems to ERYC.

24. To note/deal with correspondence that has been sent to the Council – emailed to Councillors:

- Emailed 11/3/16 – Humberside Police, Community Policing in Your Area – structure of policing team in area.
- Emailed 07/3/16 – East Riding Parish News, March 2016
- Emailed 07/3/16 – ERNLLCA Newsletter, February 2016
- Emailed 30/3/16 – ERNLLCA Newsletter, March 2016
- Emailed 30/3/16 – ERNLLCA NE District Committee – 12th April 2016 at Flamborough – the Clerk will attend.
- ERYC Chairman invitation to LUPC Chairman to attend Civic Service on 17th April 2016 to commemorate 20 years of East Riding of Yorkshire.

The Council noted correspondence.

25. To Receive Meeting Feedback:

Councillor Riddle – reported on attending the latest Rural Partnership meeting. There were big changes in planning and a focus on building in rural communities so that they can be self-supporting.

26. To consider any planning applications:

- (a) To note approval of the following planning application:
 Ref: 15/03875 – Erection of extension to general industrial building at side following demolition of existing extension at CB Solutions, New Cut, Lissett.

27. Finance

(a) To approve Councillor Expenses:

(b) To approve payment of accounts:

Chq 460 31/3/16 Mrs E Woodhouse, Clerk’s expenses (Dec 15-Mar 16) £42.20
 To approve the Clerk’s wages (March)
 To approve the ERNLLCA annual subscription for 2016-2017 in the sum of £232.74.

Resolved: to approve the Clerk’s expenses, Clerk’s Wages for March and the ERNLLCA subscription for 2016-2017 in the sum of £232.74.

(c) To note bank balances and budget monitor: Noted

Business a/c £9,015.31
 Misc a/c £3,185.66

28. Date and time of next meeting: 27th April 2016 (Annual Parish Meeting to be held at 6.30, Parish Council at 7 pm)

29. To resolve that due to the confidential nature of the business to be transacted, the press and public are excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):

30. To approve the Clerk’s Contract of Employment (attached, confidential):

Resolved: that the Clerk’s Contract of Employment is approved. Meeting finished 8.45 pm.

Signed*G Daly*..... Date27th April 2016.....
 Chairman